

Welcome to
Vandenberg Air Force Base
California



532d Training Squadron 13N Student
Welcome Packet

“Train and Develop the Nation’s Strategic Nuclear Force...One
Airman at a Time.”



**DEPARTMENT OF THE AIR FORCE
AIR EDUCATION AND TRAINING COMMAND**

MEMORANDUM FOR INBOUND STUDENTS

FROM: 532d Training Squadron Commander

SUBJECT: Commander Welcome Letter

1. Congratulations on your upcoming assignment with the 532d Training Squadron, Vandenberg Air Force Base, California. We are excited to have you join our team and help us accomplish our mission: *"Train and Develop the Nation's Nuclear Force... one Airman at a time."* The "Workhorse" team takes great pride in growing the future of the Air Force nuclear enterprise. Our nuclear capabilities are integral to the continued defense of our nation. You are about to join a legacy of nuclear professionals that has been in place for over 70 years. As a student, you will have the opportunity to learn, lead, and inspire the next generation of warriors. We are committed to this mission and excited for you to join us.
2. Our Student Support Officer developed this Welcome Packet to facilitate your transition to Vandenberg AFB and the Nuclear Missile training environment, so please read it carefully as many of your questions will be answered within.
3. Please let me know if there is anything I can do during your transition to Vandenberg Air Force Base. I encourage you to contact the Student Support Officer, at 532TRS.DOA.InboundStudent@us.af.mil or (805) 606-2717 if you need assistance.
4. Once again, welcome to the Workhorse Squadron. I look forward to meeting you soon and serving alongside you!

A handwritten signature in black ink, appearing to read "Mary C. Yelnicker".

MARY C. YELNICKER, Lt Col, USAF
Commander



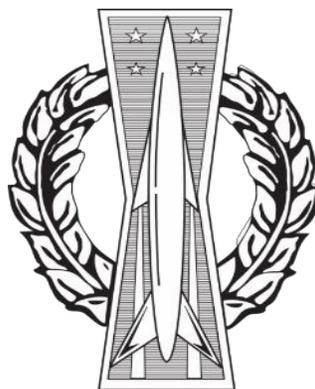
Welcome to Vandenberg Air Force Base and the 532d Training Squadron (532 TRS)! The 532 TRS trains approximately 100 Air Force Nuclear and Missile Operations students each year.

During your time here, you will be assigned to a class of roughly 20 students to complete your ICBM Operations Initial Skills Training (IST). The IST for ICBM Operations is a challenging 100 academic day course. Your days, evenings and even weekends will be consumed with academics, study, mission preparation, simulator practice rides and testing.

Your first duty station will be determined at the beginning of class and you will have the privilege of serving at the 341st Missile Wing at Malmstrom AFB, Montana, the 90th Missile Wing at FE Warren AFB, Wyoming or the 91st Missile Wing at Minot AFB, North Dakota. Halfway through the program you will find out which squadron you will be assigned to.

At the end of this program, you and your classmates will have developed lifelong relationships and together, you will join an elite corps of ICBM Operators.

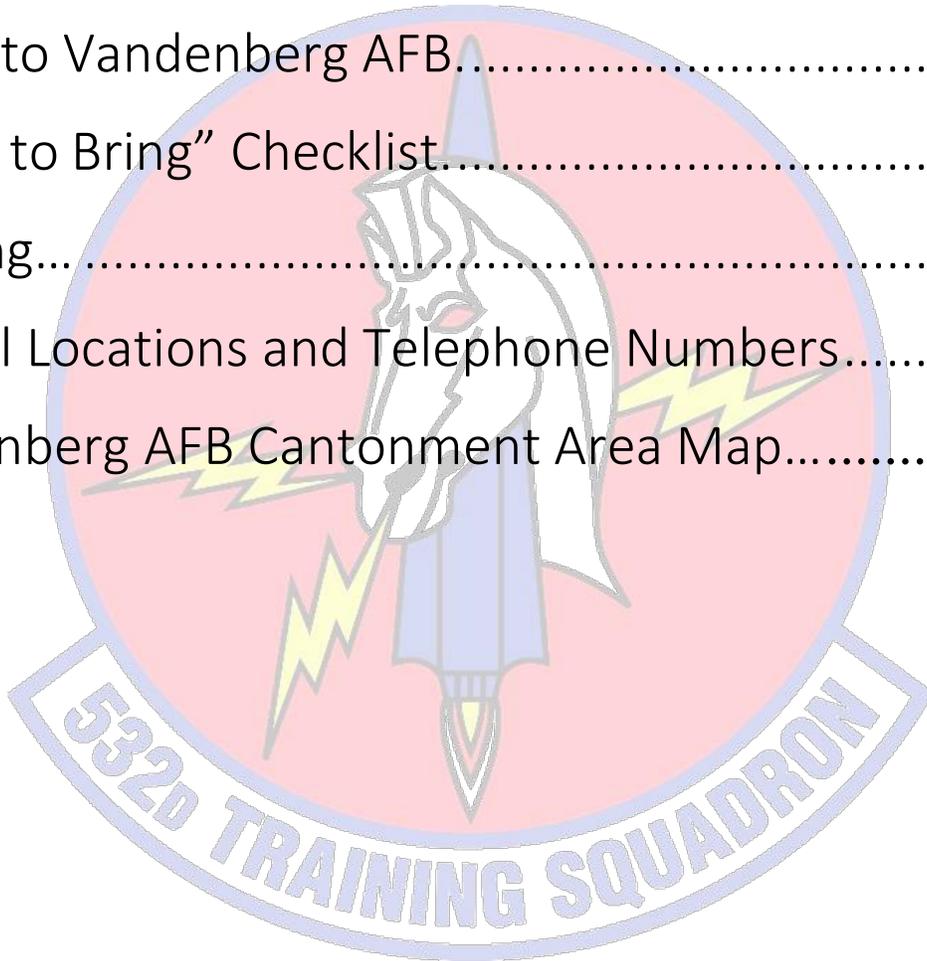
Our Student Support Officer developed this welcome packet to help facilitate your transition to Vandenberg AFB and the ICBM training environment; so, please read it carefully as many of your questions may be answered within.



ANDREW M. SPRATT, Capt, USAF
Flight Commander, Student Operations

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Expectations

1. Responsibilities. Until you begin your Initial Skills Training, you will be on casual status. Your first responsibility while on casual status is to complete in-processing. Once you check-in with the 532 TRS/DOA Flight Commander in building 8290, room 239, you will be provided a checklist which will outline the in-processing steps.

<https://goo.gl/maps/gLybMdcZdXQnj4q79>

2. Casual Status. While on casual status, you will be referred to as a “Casual Lieutenant”. The amount of time spent as a Casual Lieutenant is dictated by the status of your security clearance and your date of arrival on station. You will be assigned a casual job that will allow you to contribute to the base as a whole while you await a class start date. You are expected to report to your casual job on time and do your best to proactively assist those around you.

3. Accountability. The duty day is from 0730 to 1630 unless directed otherwise by your immediate supervisor while on casual status or your instructor while a student.

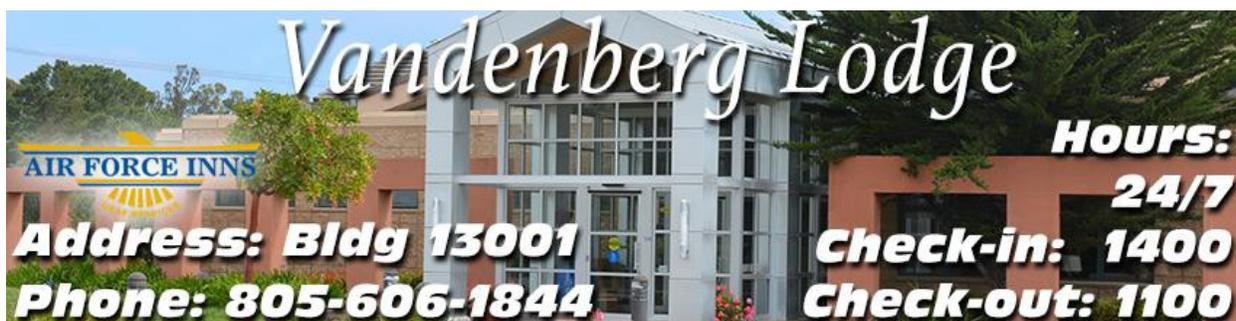
4. Uniform Wear. Wearing the Air Force uniform means carrying on a tradition – one that identifies the individual as a member of the profession of arms. As an officer in the U.S. Air Force, your dress and appearance should never be brought into question. The Uniform of the Day (UOD) is ABUs/OCPs unless otherwise instructed.

5. Core Values. You are an officer 24 hours a day, 7 days a week. Therefore, living the Air Force Core Values should not be limited to work hours only. The Core Values should be present in all aspects of your life and should define how you behave when interacting with others and confronting challenges in both your work and leisure environments.

Before You Arrive

1. Contact the Vandenberg Lodge (805-606-1844) or at <http://www.dodlodging.net/> to reserve a room while you are in-processing and house hunting. Reservations can be made up to one year in advance. You can stay at the Vandenberg Lodge for up to 30 days, if space is available. The Air Force will reimburse you for up to 10 days of accommodations.

You must check in with the lodging office before making any arrangements to stay in off-base hotels. If the Vandenberg Lodge does not have any availability, they will provide you with a Non-Availability Letter which will be required for reimbursement of off-base lodging costs.



2. You may call, e-mail or message the 532d Training Squadron Student Support Officer if you have any specific questions about the base or policies. If you have not yet heard from the Student Support Officer for your sponsor assignment, please reach out:

Phone: **805-606-2949**

805-606-2717

Slack: 532students.slack.com

3. The Department of Defense hosts a website to help you with your PCS to Vandenberg AFB. Please check out <http://www.militaryinstallations.dod.mil/> for information on Vandenberg AFB and how to prepare for your PCS.

4. Weapons are not permitted in the Vandenberg Lodge, TLF, or VOQ. You must declare and register all weapons as soon as possible on arrival to Vandenberg AFB. If you plan on moving to VAFB with your weapons, please check California state law regarding firearms to ensure they are permitted. Once you arrive at Vandenberg AFB, please immediately take your weapons to the 30 SFS Armory for storage while you in-process. Weapon registration for students in-processing with the 532d Training Squadron will be done through the First Sergeant scheduled through the DOA Flight Commander.

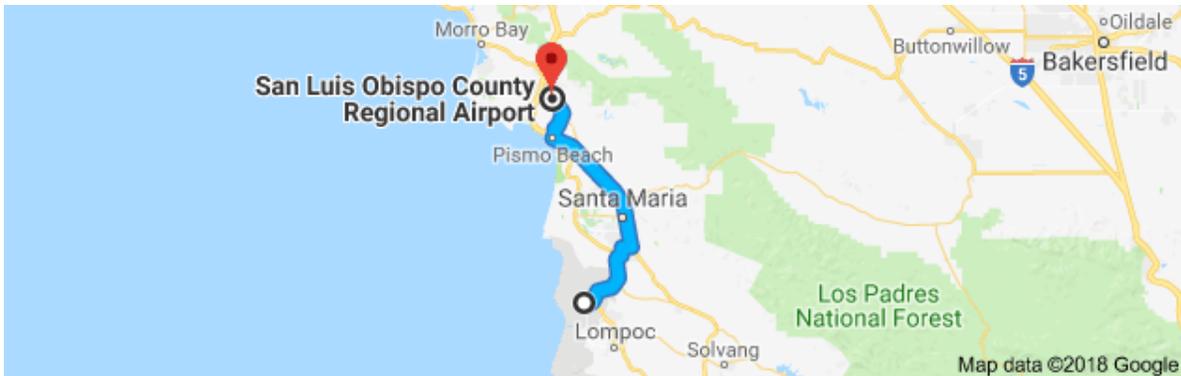
5. If you have an emergency of any kind, you must contact the 532d Training Squadron DOA office as soon as possible. DOA Leadership is responsible for your safety and welfare from the moment you begin your travel to Vandenberg AFB until the moment you reach your next duty station. It is our mission to help you in any way possible to ensure you have a successful start to your new life as an Air Force officer.

Travel to Vandenberg AFB

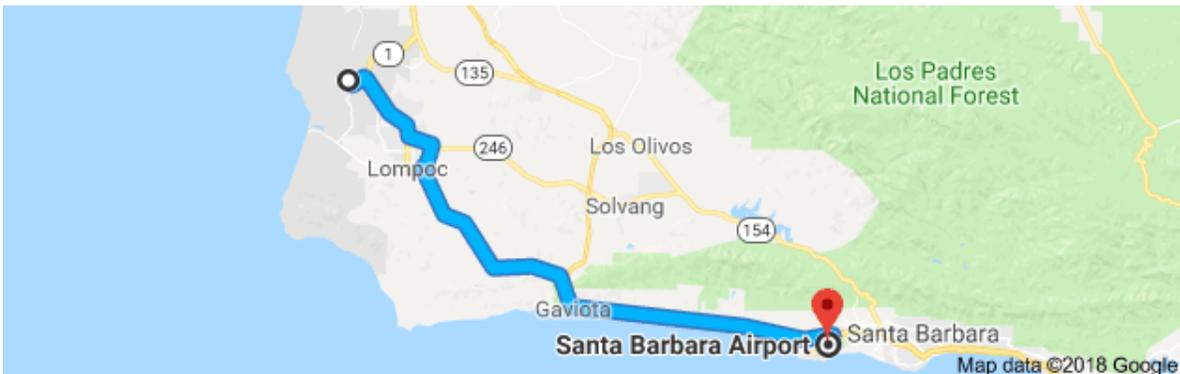
1. Air Travel

Both San Luis Obispo (SLO) and Santa Barbara (SBA) have airports served by commercial flights. However, Los Angeles International Airport (LAX) is the closest major airport to Vandenberg AFB.

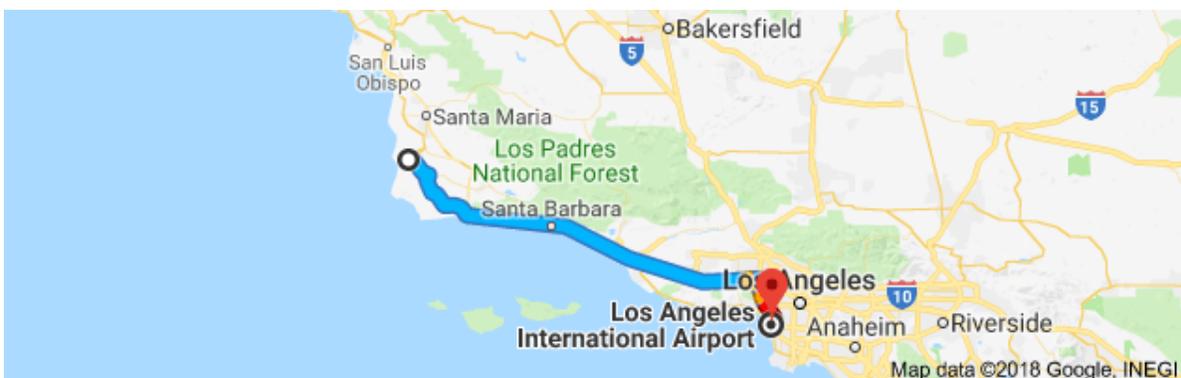
SLO is approximately 47 miles to the north of base. Travel time: About 45 minutes



SBA is approximately 57 miles to the southeast of base. Travel time: About 1 hour



LAX is approximately 160 miles to the southeast of base. Travel time: About 3 hours



Note: *Be sure to keep itemized receipts for all of your travel expenses.*

2. Ground Transportation

There are three gates into Vandenberg AFB but only two of them are open 24/7.

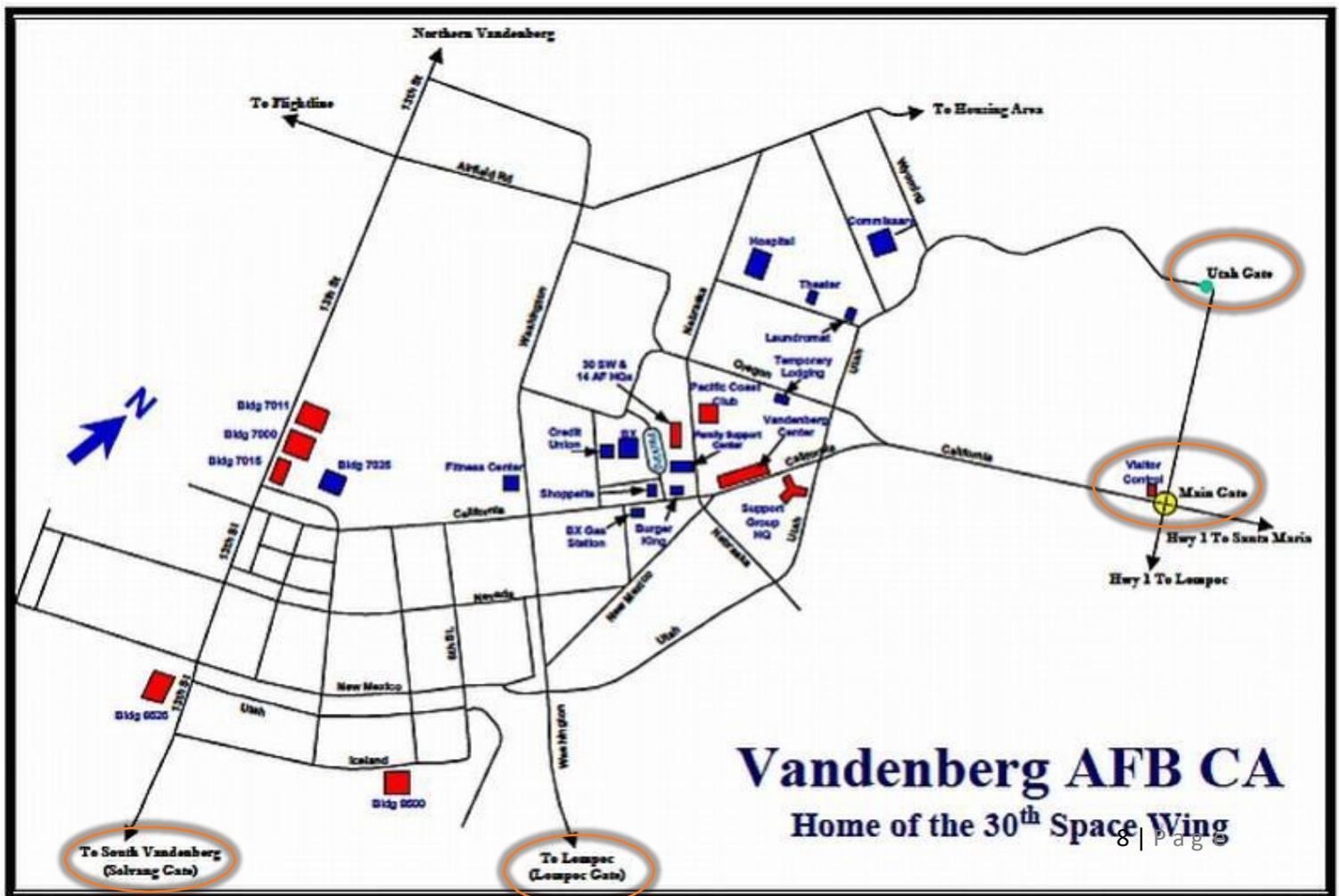
The Santa Maria Gate (Main Gate and Visitor Center) is open 24/7.

Note: If you do not have a military ID card, you will need to first get a pass at the Visitor Center to be admitted onto base.

The Solvang Gate is open 24/7.

The Lompoc Gate (Inspection Gate) is open daily from 0600-1800.

Note: If you are pulling a trailer or using a moving truck, you must enter through the Lompoc Gate.



Directions to the Main Gate (Santa Maria)

Coming from the South on Highway 101 North



Once on US-101 N, take exit 132 for CA-1 toward Lompoc/Vandenberg Air Force Base.

Turn left onto CA-1 N and continue on CA-1 N for approximately 18 miles.

Turn right onto CA-246 E.

Turn left onto Mission Gate Road.

Turn left onto Purisima Road. Continue onto CA-1 N.

Use the left 2 lanes to turn left onto California Blvd (signs for Vandenberg Air Force Base).

Along the way you will pass an exit to Santa Lucia Canyon Road which has a sign listing the Lompoc Gate entrance to Vandenberg AFB; however, the hours for that gate are limited. If you have a vehicle that requires inspection (such as a moving truck), this is the gate that you will be using to access the base.

Coming from the North on Highway 101 South



Once on US-101 S, take exit 166 for E Union Valley Pkwy.

Turn right onto E Union Valley Pkwy.

Use the left 2 lanes to turn left onto Orcutt Expressway and continue onto CA-1 S/CA-135 S for approximately 4 miles.

Use the right 2 lanes to take the CA-1 S ramp to Lompoc/Vandenberg AFB and continue onto CA-1 S for approximately 6 miles.

Continue straight onto California Blvd (signs for Vandenberg Air Force Base).

What to Bring Checklist

Prior to going to any in-processing appointments, gather the following applicable items to ensure a smooth transition. Remember, some of these items may already be in a sealed packet provided to you by your commissioning source.

- 10 copies of your orders, front and back.
- Valid photo identification or military ID card.
- Proof of vehicle registration and insurance.
- Your checking account information including your routing number and account number. *This information can be found on the bottom of your check and will be used to set up direct deposit for your paychecks.*
- For any dependents that need to be entered into DEERS:
 - Marriage certificate and/or birth certificates(s), if applicable.
 - Full legal names and social security cards.
- Your home of record address.
- Your new address and phone number, if you already have them.
- Names, addresses and social security numbers for any individual you would name as a beneficiary for your life insurance policy.
- All medical records (medical, immunization, and dental records).
- Official Physical Fitness Assessment Test Score.

Housing

When you arrive at Vandenberg AFB, you must visit or contact the Housing Management Office (HMO) in order to receive counseling and guidance before entering into any written lease or rental contract for housing off-base.

The HMO office provides personalized services to assist in locating suitable housing in the local community.

For more information, please visit <http://www.housing.af.mil/Units/Vandenberg/> or stop by the HMO office.

Location: 602 Juniper Street, Vandenberg AFB, CA 93437
Phone: 805-606-3434
Office Hours: Mon, Tue, Thu and Fri: 0700-1600
Wed: 1000-1900

In addition to community (off-base) housing, inbound lieutenants now have the option of living in privatized (on-base) housing.

On-base housing is owned and managed by a private company, Balfour Beatty Communities.

For more information, please visit <http://www.vandenbergfamilyhomes.com/> or stop by the housing office.

Location: 602 Juniper Street, Vandenberg AFB, CA 93437
Phone: 805-734-1445
Office Hours: Mon, Tue, Thu and Fri: 0800-1700
Wed: 0800-1900
Sat and Sun: 0800-1630

Note: There usually lieutenants looking for roommates both on- and off-base. There is a Slack channel, #housing where students post looking for roommates

Quick Reference Guide

Helpful Locations and Telephone Numbers

532d TRS/DOA Flight Commander	Bldg 8290, Rm 239	805-606-2949
532d TRS/DOA Asst Flight Commander	Bldg 8290, Rm 239	805-606-2717
532d TRS/DOA Student Support Officer	Bldg 8290, Rm 239	

Accounting, Finance and Military Pay	Bldg 11777, Wing A, Rm 115	805-606-4606
Airman & Family Readiness Center (AFRC)	Bldg 10122	805-606-0039
Chaplain	Chapel 1, Bldg 16200	805-606-5773
Child Development Center (CDC)	Bldg 16177	805-606-1555
Dental Clinic	Bldg 13848	805-606-1846
Education Office	Bldg 13640	805-605-5900
FamCamp	Bldg 5010	805-606-8579
Family Child Care	Bldg 10122, Rm 114	805-606-4639
Flight and Missile Medicine	Bldg 13850, 3rd Floor	805-606-5560
Housing Office	602 Juniper Street	805-606-1840
Military Personnel Section (MPS)	Bldg 11777, Wing C, Rm 114	805-606-2276
Sexual Assault Response Coordinator (SARC)	Bldg 10525	805-588-7233
Squadron Processing Center (SPC)	Bldg 8290, Rm 239	805-606-1043
Transportation Management Office (TMO)	Bldg 11777, Wing C, Rm 103	805-606-2249
Vandenberg Lodge	Bldg 13001	805-606-1844

Airmen Against Drunk Driving (AADD)		606-2233
Base Operator		606-1110
Medical Clinic Appointment Line		606-2273



VANDENBERG

Air Force Base

CANTONMENT AREA

- Ministry Center #9334
- Linen Exchange #7420
- EMT/MMT #7425
- 533d TRS #8173
- 532d TRS #8250
- 381st TRSS #8290
- FMT #9307

- BASE EXCHANGE #10400
- POST OFFICE #10373
- CLOTHING SALES #10343
- SHOPPETTE #10317

PSC #13222

Outdoor Rec / I T T #10250

HOSPITAL #13850

COMMISSARY #14300

HAWC #13848

BREAKERS #13330

BASE ADMIN #11777

LEGAL #10577

AFRC #10122

LRS #10728

DRMO & Diversion Center #11510

ADC #8500

YOU ARE HERE #9192

Legend

- Paved Road
- Unpaved Road & Parking Lots
- Railroad
- Buildings
- Recreation Fields
- Memorials

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